



**WATER AND SANITATION SERVICES COMPANY BANNU**  
LGE & RD Department, Government of Khyber Pakhtunkhwa  
A Public Sector Company Incorporated under Section 42 of the Companies Ordinance 1984



**Terms of Reference:**

A dynamic Chief Executive Officer (CEO) is required for the company who will be in charged with the whole or almost the whole executive authority of the company. The CEO will report to the will be report-able to the Board of Directors (BoDs) of the company in running and managing the company's affairs as per governance principles set by the BoDs. The CEO will be appointed purely in line with Public Sector Companies (Appointment of Chief Executive) Guidelines 2015. The CEO must fulfill the fit and proper criteria as given in the Annexure to Rule 3 (7) of the Public Sector Companies (Corporate Governance) Rules, 2013 and further the fit and proper criteria requirements as stated in schedule II of the Public Sector Companies (Appointment of Chief Executive) Guidelines 2015.

Applicants with similar sect-oral expertise, organizational awareness, an understanding of the role of government as the sole shareholder & proprietor, financial literacy, business acumen, knowledge of statutory responsibilities as chief executive, capability to understand and respond to issues with wider prospective and having leadership qualities will be given preference.

Candidates must fill in application form as given in Annexure A in the Public Sector Companies (Appointment of Chief Executive) guidelines 2015 which is reproduced as below for ready reference:



**Annexure A**

**APPLICATION FORM FOR THE POST OF CHIEF EXECUTIVE OFFICER AT  
WATER & SANITATION SERVICES COMPANY BANNU**

1. Post applied for: \_\_\_\_\_

2. Name: \_\_\_\_\_

3. Father's Name: \_\_\_\_\_

4. Date of Birth: \_\_\_\_\_

5. Nationality: \_\_\_\_\_

6. CNIC No. \_\_\_\_\_

7. National Tax No. \_\_\_\_\_

8. Full Mailing address (with Telephone-landline & Mobile No. and E-Mail address)

(Photograph)

9. Educational & Professional Qualification (From Graduation)

S.No	Course	Subjects	University/Institute	Year of Passing	Division /Class

10. Work Experiences:

S.No.	Organization	Post Held	Period (From - To)	Nature of Work/ Area of Specialization

In case of different Designations in the same organization the experience should be separated to each Designation.



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11. Fitness and propriety for the job in line with the Fit and Proper Criteria (not more than 500 words):

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12. Strategic vision for improving the performance and financial position as the potential of the public sector company (not more than 500 words):

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13. Directorship in other companies:

- (a) Past (during last five years) \_\_\_\_\_
- (b) Present \_\_\_\_\_

Signature: .....

Full Name (in Block Letters),  
 Designation, NIC Number,  
 and Full Address

Date \_\_\_\_\_

(Note: Any information not provided will render the application incomplete and liable for rejection.)

Declaration as given in Annexure B of the said Rules is reproduced here for your ready reference. The declaration must be given on a judicial stamp paper duly attested by oath commissioner.



**Annexure B**

***DECLARATION TO ACCOMPANY THE APPLICATION FORM FOR THE POST  
 OF CHIEF EXECUTIVE OFFICER OF WATER & SANITATION SERVICES COMPANY BANNU.***

i. I \_\_\_\_\_ S/O, D/O of \_\_\_\_\_,  
 holder of CNIC No. \_\_\_\_\_ hereby declare that I am not  
 ineligible to act as a \_\_\_\_\_ in terms of the Fit and Proper  
 Criteria.

ii. I further declare that I am not suffering from any present or perceived conflict of  
 interests, which would interfere with the exercise of independent judgment when acting  
 in the capacity of \_\_\_\_\_ of the company, and would be  
 disadvantageous to the interests of the public sector company.

Signature: .....

Full Name (in Block  
 Letters), Designation, NIC  
 Number, and Full Address

Date: .....

Place: .....



Attested by  
 An oath Commissioner  
 [under his Stamp]

Witness to the signature:

Signature: .....

Full Name, Father's/ Husband's  
 Name (in Block Letters)

NIC Number, Occupation  
 Full Address

**Note: To be made on stamp paper of requisite amount duly verified by Oath Commissioner**



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UN-filled application or incompletely filled applications will not be accepted which do not provide sufficient information for consideration in the selection process. Copies of educational and experience documents must be attached with the application form. Filled in Application form along-with relevant documents must reach the below given address as per time-frame stated in the advertisement to the address stated at the end.

The company follow due competitive process via rules as stated in Public Sector Companies (Corporate governance) Rules 2013 and Public Sector Companies (Appointment of Chief Executive) Guidelines 2015 in the appointment process of selection of Chief Executive Officer of this company. Candidates must avoid direct physical contact with the office of WSSC Bannu unless the candidate is short listed during the selection process on the basis of merit. Any attempt to sabotage the selection process will render the candidate disqualified for selection for the position of CEO.

**Human Resource Management Department**

**Water & Sanitation Services Company Bannu, Near Aman Mansion, Katcheri Road, Tehsil &  
District Bannu, Khyber Pakhtunkhwa.**